



TO: Sally Sponsor
FROM: UNC PID Management
SUBJECT: Expiration of your UNC Chapel Hill Affiliation – Alex Affiliate

The following affiliation for which you are the Sponsor is set to expire on 1/19/2021. If you would like to extend this affiliation, please reach out to your School/Division HR Representative and request that they renew this affiliation.

Affiliate Name: Alex Affiliate
PID: 700000000
Affiliate Type: 00120: Other Contractor/Consultant
Department ID: 123456
Department Description: XYZ Department

To view a list of Affiliates and their End Date, you may open InfoPorte, select the HR icon, then click on the Affiliates tab for specific details. If you do not have access to this information in InfoPorte please contact your School/Division HR Representative for assistance.

If you have any questions, you may reach the [PID Office](#) at PID@unc.edu or by phone at 919-962-6568.